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**From:** Burns, Nancy (POL)  
**Sent:** Thursday, October 18, 2012 8:47 AM  
**To:** Farak, Sonja (DPH)  
**Cc:** Hanchett, James (DPH)  
**Subject:** Reminder  
**Attachments:** 2012 Forensic Chemistry Safety Training.doc

## REMINDER

### 2012 Annual Safety Training due November 1, 2012.

**From:** Burns, Nancy (POL)  
**Sent:** Friday, August 17, 2012 10:34 AM  
**To:** Biello, John (POL); Westerman, Roberta (POL); brown, jessica (POL); Clark, Sarah (POL); Daner, Rebecca (POL); Dunlap, Kimberly (POL); Mora, Samantha (POL); Wilson, Andrea (POL); Woods, Timothy (POL); Yelle, Lisa (POL); Donovan, Kerrie (POL); Griffiths, Hilary (POL); Haggerty, Brenda (POL); Knowles, Hannah (POL); Putnam, Parker (POL); Chau, Anne (POL); Hanley, Christina (POL); Salem, Sharon (DPH); Farak, Sonja (DPH); Pontes, Rebecca (DPH); Piro, Peter (DPH); Renczkowski, Daniel (DPH); Medina, Nicole (DPH); Lawler, Michael (DPH); Tran, Mai (DPH); Frasca, Daniela (DPH); Saunders, Della (DPH); Glazer, Lisa (DPH); Lleshi, Hevis (DPH); Corbett, Kate (DPH); Sprague, Shirley (DPH); Zanolli, Janice (DPH); Phillips, Gloria (DPH)  
**Cc:** Gagnon, Kenneth (POL); Elian, Albert (POL); Drugan, John (POL); Salemi, Charles (DPH); Hanchett, James (DPH); O'Brien, Elisabeth (DPH)  
**Subject:** 2012 Annual Safety Training

It is now annual safety training time for Forensic Chemistry, Trace and Arson. The training is online and can be accessed by following the attached directions. The training was designed for individuals who work in and at forensic laboratories. The training was funded by the President's DNA Initiative to fulfill the training requirement for accreditation purposes. It is a free way to train staff at their own pace and when each individual has the time.

If any of you have questions as you begin the training, please let me know so I can assist you. There is an on line test. When you have completed the requirements of the training, a certificate of completion will be available to you. This will need to be attached to your safety program milestone in QMS. Training should be completed by November 1, 2012.

For Amherst and Jamaica Plain employees, please email me you completed certificate.

Nancy  
Safety Chair

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[nancy.burns@MassMail.state.ma.us](mailto:nancy.burns@MassMail.state.ma.us)

